

APRIL 2008 ACTIVITY CALENDAR

•Career Transition Center (CTC) •Center for Working Families (CWF) •Harbor WorkSource Center (HWSC) •Youth Opportunity Center (YOC) •Torrance Career Center (TCC)

MON	TUE	WED	THU	FRI
	1 Informational Orientation 9-10:30 am (CTC)	2 Job Club 8:30-9:30 am (CWF) Resume Preparation Session 10 am-12 pm (CTC) Informational Orientation 10-11 am (CWF) SBPA/EU Orientation 9 am-12 pm (TCC)	3 Informational Orientation 10-11 am (HWSC) Interviewing Techniques 10 am-12 pm (CTC) College & Financial Aid 1-2 pm (CTC)	4 Job Club 9-10 am (CTC) Transferable Skills 10 am-12 pm (CTC)
7 Spanish Job Search Workshop 9 am-12 pm (HWSC) Logistics Goods Movement Road Show 2-4 pm (CTC)	8 Informational Orientation 9-10:30 am (CTC)	9 Job Club 8:30-9:30 am (CWF) CRST Recruitment 9 am-4 pm (HWSC) Resume Preparation Session 10 am-12 pm (CTC) Informational Orientation 10-11 am (CWF)	10 Informational Orientation 10-11 am (HWSC) Interviewing Techniques 10 am-12 pm (CTC) College & Financial Aid 1-2 pm (CTC)	11 Job Club 9-10 am (CTC) Transferable Skills 10 am-12 pm (CTC) Logistics Movement Hiring Event 1-3 pm (CTC)
14	15 Informational Orientation 9-10:30 am (CTC)	16 Job Club 8:30-9:30 am (CWF) Job Search Workshop 9 am-12 pm (CTC) SBPA/EU Orientation 9 am-12 pm (TCC) Job Search Workshop 9 am-12 pm (HWSC) Resume Preparation Session 10 am-12 pm (CTC) Informational Orientation 10-11 am (CWF) Expungement of Criminal Records 2 – 4 pm (CWF)	17 Informational Orientation 10-11 am (HWSC) Interviewing Techniques 10 am-12 pm (CTC) College & Financial Aid 1-2 pm (CTC)	18 Veterans Workshop 8 am-12 pm (CTC) Job Club 9-10 am (CTC) Transferable Skills 10 am-12 pm (CTC)
21 Logistics Goods Movement Road Show 2-4 pm (HWSC)	22 Informational Orientation 9-10:30 am (CTC) Job Search Workshop 9 am-12:30 pm (TCC)	23 Job Club 8:30-9:30 am (CWF) Resume Preparation Session 10 am-12 pm (CTC) Informational Orientation 10-11 am (CWF)	24 Spanish Job Search Workshop 8:30 am-12 pm (CTC) Informational Orientation 10-11 am (HWSC) Interviewing Techniques 10 am-12 pm (CTC) College & Financial Aid 1-2 pm (CTC)	25 Job Club 9-10 am (CTC) Transferable Skills 10 am-12 pm (CTC)
28 Mature Worker Workshop 2-4:30 pm (TCC)	29 Informational Orientation 9-10:30 am (CTC)	30 Job Club 8:30-9:30 am (CWF) Resume Preparation Session 10 am-12 pm (CTC) Informational Orientation 10-11 am (CWF)		
Please arrive 15 minutes prior to scheduled activities. Activities are subject to cancellations. Customers with appointments will be notified of changes. Please do not bring your children to these activities, Thank you.				

• Career Transition Center
 3447 Atlantic Avenue
 Long Beach, CA 90807
 (800) 292-7200 • (562) 570-3700

• Center for Working Families
 1900 Atlantic Avenue, 2nd floor
 Long Beach, CA 90806
 (562) 570-4795

• Harbor WorkSource Center
 1851 North Gaffey Street, Ste F
 San Pedro, CA 90731
 (310) 732-5700 • TTY 732-5714

• Youth Opportunity Center
 3447 Atlantic Avenue, 2nd floor
 Long Beach, CA 90807
 (562) 570-4700

• Torrance Career Center
 1220 Engracia Avenue
 Torrance, CA 90501
 (310) 782-2101

WORKSHOP DESCRIPTIONS

College & Financial Aid

Get information on scholarships and other available financial aid, tips on completing application forms, and referrals to community agencies, schools, and job training programs.

Expungement of Criminal Records

Learn about resources and processes available to expunge past criminal records, in order to best compete for employment opportunities.

Informational Orientation

Come learn about the various programs and services available through the Pacific Gateway Workforce Investment Network.

Interviewing Techniques

The best-qualified candidate can lose the job opportunity to someone who excels in the interview. In this session learn how to “shine” during the selection process.

Job Club

Learn networking strategies to land interviews and great job opportunities. Express yourself in a dynamic way! Find out how verbal and non-verbal communication conveys confidence, insecurity, or competence. Assess your body language and practice, practice, practice.

Job Search Workshop

Go from A to Z on looking for work, starting with barriers to employment, where to look for work, attitude, resume, and interviewing skills.

Logistics-Goods Movement Road Show

Learn about one of the fastest growing industries in the Long Beach/Los Angeles area. Gather information on different types of career opportunities, job requirements and wages, training and internships.

Mature Worker Workshop

Job Seekers over 45 can learn how to recognize and value their maturity, upgrade their skills, and navigate the world of work in the 21st century global intergenerational marketplace.

Resume Preparation

Resumes have changed significantly in the last decade. Their purpose is different; their formats are transformed. In this session learn the latest information about how to create eye-catching resumes.

SBPA/Orientation

The South Bay Professional Association is a Job Club for job seekers who are professionals, managers, technical, executives, or have at least a Bachelor's degree.

Spanish Job Search Workshop

En Espanol Una Session Para Buscar Trabajo

Necesita ayuda con su curriculum? Necesita ideas para contestar preguntas en la entrevista o en las aplicaciones? Necesita algunas ideas para tomar exámenes?

Transferable Skills Techniques

Learn how you can transfer your skills into a new career or occupation.

Veterans Workshop

Information of VA eligibility, education programs, veteran ID cards, medical, compensation and pension services, women's veteran programs, home loans, inpatient/outpatient services, and CalJOBS enrollment.